# Form **8453-E0**

# **Exempt Organization Declaration and Signature for Electronic Filing**

For calendar year 2010, or tax year beginning

, 2010, and ending

Department of the Treasury Internal Revenue Service

For use with Forms 990, 990-EZ, 990-PF, 1120-POL, and 8868 ► See instructions on back.

2010

OMB No. 1545-1879

Name of exempt organization							Employer identification number	
Part I	T	ype of Return	and Return Infor	mation (Whole Dolla	rs Only)	L		
check the leave lin	ne box e <b>1b,</b> 2	on line <b>1a, 2a,</b> <b>2b, 3b, 4b,</b> or <b>5</b>	3a, 4a, or 5a below	and the amount on the cable, blank (do not en	at line of the retu	urn being file	int, if any, from the return. If you ed with this form was blank, then in the return, then enter -0- on the	
2a Fo 3a Fo 4a Fo	rm 99 rm 11 rm 99	0 check here ► 0-EZ check her 20-POL check I 0-PF check here 68 check here ▶	re ▶ □ b Total here ▶ □ b Total re ▶ □ b Tax b	renue, if any (Form 990 revenue, if any (Form otal tax (Form 1120-PC pased on investment in due (Form 8868, Part I	990-EZ, line 9) DL, line 22) .     . ncome (Form 99	  0-PF, Part \	2b	
Part II	D	eclaration of	Officer					
6	withdorgan I must date. inform If a context	rawal (direct de ization's federal t contact the U.S I also authorize nation necessary opy of this returnated the electron	bit) entry to the finar taxes owed on this re S. Treasury Financial the financial institution to answer inquiries a h is being filed with a sic disclosure consent	ncial institution account turn, and the financial in Agent at 1-888-353-453 ns involved in the proce and resolve issues related state agency(ies) regulat	indicated in the stitution to debit 7 no later than 2 essing of the elect to the payment.  In charities as purn allowing disclarity in the payment allowing disclarity in the stitute of the strength of the stitute of	tax preparathe entry to the entry to the business day etronic payment of the IRS	ring House (ACH) electronic funds ation software for payment of the this account. To revoke a payment, is prior to the payment (settlement) ent of taxes to receive confidential a Fed/State program, I certify that I a IRS of this Form 990/990-EZ/990-	
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Sign								
Here	Si	gnature of officer		Date	Ti	tle		
Part III	D	eclaration of	Electronic Return	Originator (ERO) a	nd Paid Prepa	rer (see ins	structions)	
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ERO's	ERO's signature		Date	Check if also paid preparer	Check if self-employed	ERO's SSN or PTIN		
Use Only	yours if	name (or f self-employed), s, and ZIP code					EIN Phone no.	
	nalties	of perjury, I declar		the above return and accorn of preparer is based on a		es and statem	ents, and to the best of my knowledge	
 Paid		Print/Type prepare	er's name	Preparer's signature		Date	Check if PTIN	

self- employed

Firm's EIN ▶

Firm's name

Firm's address ▶

**Preparer** 

**Use Only** 

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Instead of filing Form 8453-EO, an organization officer filing an exempt organization's return through an electronic return originator (ERO) can sign the return using a personal identification number (PIN). For details, see Form 8879-EO, IRS e-file Signature Authorization for an Exempt Organization.

#### What's New

Paid preparers and EROs that are also paid to prepare the organization's return are no longer permitted to enter their social security number when completing Part III of Form 8453-EO. Anyone paid to prepare the organization's return must enter a valid preparer tax identification number (PTIN) when completing Part III. See *Use of PTIN*, later, for more information.

## **Purpose of Form**

Use Form 8453-EO to:

- Authenticate the electronic Form 990, Return of Organization Exempt From Income Tax; Form 990-EZ, Short Form Return of Organization Exempt From Income Tax; Form 990-PF, Return of Private Foundation; Form 1120-POL, U.S. Income Tax Return for Certain Political Organizations; or Form 8868, Application for Extension of Time To File an Exempt Organization Return;
- · Authorize the ERO, if any, to transmit via a third-party transmitter;
- Authorize the intermediate service provider (ISP) to transmit via a third-party transmitter if you are filing online (not using an ERO); and
- Authorize an electronic funds withdrawal for payment of federal taxes owed (Form 990-PF, Form 1120-POL, or Form 8868 with payment).

#### Who Must File

If you are filing a 2010 Form 990, Form 990-EZ, Form 990-PF, Form 1120-POL, or Form 8868 with payment through an ISP and/or transmitter and you are not using an ERO, you must file Form 8453-EO with your electronically filed return. An ERO can use either Form 8453-EO or Form 8879-EO to obtain authorization to file an organization's Form 990, Form 990-EZ, Form 990-PF, or Form 1120-POL, or to file a Form 8868 with payment.

#### When To File

Form 990, Form 990-EZ, and Form 990-PF. File Form 990, Form 990-EZ, or Form 990-PF by the 15<sup>th</sup> day of the 5<sup>th</sup> month after the organization's accounting period ends. If the regular due date falls on a Saturday, Sunday, or legal holiday, the organization may file on the next business day. The Form 8453-EO must be filled with the electronically filed Form 990, Form 990-EZ, or Form 990-PF

**Form 1120-POL.** File Form 1120-POL by the 15<sup>th</sup> day of the 3<sup>rd</sup> month after the organization's accounting period ends. If the regular due date falls on a Saturday, Sunday, or legal holiday, the organization may file on the next business day. The Form 8453-EO must be filed with the electronically filed Form 1120-POL.

**Form 8868.** Generally, file Form 8868 by the due date of the return for which you are requesting an extension. The Form 8453-EO must be filed with the electronically filed Form 8868.

### **How To File**

File Form 8453-EO with the organization's electronically filed return. Use a scanner to create a PDF file of the completed form. Your tax preparation software will allow you to transmit this PDF file with the return.

## Part II. Declaration of Officer

If a Form 990-PF, Form 1120-POL, or Form 8868 filer chooses to pay the tax due by electronic funds withdrawal (direct debit), check the box. Otherwise, leave the box blank.

If the officer checks the box when filing Form 990-PF, Form 1120-POL, or Form 8868 with payment, the officer must ensure that the following information relating to the financial institution account is provided in the tax preparation software.

- Routing number,
- · Account number,
- Type of account (checking or savings),
- Debit amount, and
- Debit date (date the organization wants the debit to occur).

An electronically transmitted return will not be considered complete (and therefore not considered filed) unless either:

- Form 8453-EO is signed by an organization officer, scanned into a PDF file, and transmitted with the return, or
- The return is filed through an ERO and Form 8879-EO is used to select a PIN that is used to electronically sign the return.

The officer's signature allows the IRS to disclose to the ISP, ERO, and/or transmitter:

- An acknowledgment that the IRS has accepted the organization's electronically filed return, and
- The reason(s) for a delay in processing the return or refund. The declaration of officer must be signed and dated by:
- The president, vice president, treasurer, assistant treasurer, chief accounting officer, or
- Any other organization officer authorized to sign the organization's return.

If this return contains instructions to the IRS to provide a copy(ies) of the return to a state agency(ies) regulating charities as part of the IRS Fed/State program, the checkbox in Part II **must** be checked.

# Part III. Declaration of Electronic Return Originator (ERO) and Paid Preparer

**Note.** If the return is filed online through an ISP and/or transmitter (not using an ERO), do not complete the *ERO's Use Only* section in Part III.

If the organization's return is filed through an ERO, the IRS requires the ERO's signature. A paid preparer, if any, must sign Form 8453-EO in the space for *Paid Preparer Use Only*. But if the paid preparer is also the ERO, do not complete the paid preparer's section. Instead, check the box labeled *Check if also paid preparer*.

#### Use of PTIN

Paid preparers. Anyone who is paid to prepare the organization's return must enter their PTIN in Part III. The PTIN entered must have been issued after August 2010. For information on applying for and receiving a PTIN, see Form W-12, IRS Paid Preparer Tax Identification Number (PTIN) Application, or visit www.irs.gov/taxpros.

**EROs who are not paid preparers.** Only EROs who are not also the paid preparer of the return have the option to enter their PTIN or their social security number in the *ERO's Use Only* section of Part III. If the PTIN is entered, it must have been issued after August 2010. For information on applying for and receiving a PTIN, see Form W-12, IRS Paid Preparer Tax Identification Number (PTIN) Application, or visit *www.irs.gov/taxpros*.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws and to allow us to figure and collect the right amount of tax. Section 6109 requires EROs to provide their identification number on the return.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990, Form 990-EZ, and Form 990-PF are covered in section 6104. Generally, tax returns (Form 1120-POL) and return information are confidential, as required by section 6103.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:  $\frac{1}{2} \sum_{i=1}^{n} \frac{1}{2} \sum_{i=1}^$ 

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to:

Internal Revenue Service
Tax Products Coordinating Committee
SE:W:CAR:MP:T:T:SP
1111 Constitution Ave. NW, IR-6526
Washington, DC 20224

Do not send Form 8453-EO to this address. Instead, see  $\ensuremath{\textit{How To File}}$  on this page.