

## Questions and Answers about the Penalty Refund Program

### Q. Why should I use EFTPS?

**A.** It's secure, fast, easy, and accurate. There are verification steps along the way that eliminate 90% of paper coupon errors. EFTPS is available 24 hours a day, 7 days a week, even when you're away from work. Plus, you receive an immediate acknowledgement number for every payment, and you can review all your electronic payments made within the last 16 months.

### Q. Which penalty will be refunded?

**A.** IRS will "look back" up to 4 quarters prior to your EFTPS enrollment and refund the deposit penalty charged in the most recent quarter.

### Q. How long will it take to receive my refund?

**A.** Refunds will occur on a quarterly basis. However, if you have outstanding tax liabilities, the refund will first be applied to those liabilities and the excess, if any, will be refunded.

(continued)

**ELECTRONIC FEDERAL**  
**EFTPS**<sup>®</sup>  
TAX PAYMENT SYSTEM

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### Q. After I enroll in EFTPS, if I pay with a check in some quarters, will I still receive the refund?

**A.** No. To qualify for a refund, you must use EFTPS to pay all your Form 941 taxes. This includes any payments that are due with the return.

### Q. Do I still have to pay the penalty already assessed?

**A.** Yes, but if you qualify for the refund you'll get that money back with interest.



Department of the Treasury  
Internal Revenue Service  
www.irs.gov  
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## Special IRS Penalty Refund Offer

*Enroll in and Use  
EFTPS to Receive  
a Special Refund  
and Avoid Future  
Penalties!*

Form **941**  
(Rev. January 2002)  
Department of the Treasury  
Internal Revenue Service (99)



The **Electronic Federal Tax Payment System, EFTPS**, is a service provided free by the U.S. Department of the Treasury to help business taxpayers make their tax payments on time electronically. With EFTPS you can schedule your payment instructions in advance (up to 120 days) to make sure your payment is there before the due date.

EFTPS gives you choices for how you want to pay your federal taxes:

▶ **online** ▶ **by phone**

Or you can make your payments through a service offered by your financial institution or payroll provider. Make sure you check with them first to learn if they offer this service and if you qualify to use it.

### Here's How it Works

With EFTPS, you enter your payment instructions by Internet or phone at least one calendar day in advance of due date.

Your payments are automatically made on the date you indicate. No more running to the bank or Post Office with a check and a payment coupon.

**If you have any questions about the Penalty Refund Program and EFTPS, please call: 1-800-555-4477 (24/7)**

1-800-733-4829 (TDD Hearing-Impaired) 8 a.m. - 8 p.m. ET • 1-800-244-4829 (Español) 24/7  
IRS Specialty Line for Penalty Referral questions • 1-800-829-0115

### Here's How to Get Started

■ Enroll online at [www.eftps.gov](http://www.eftps.gov), or complete and mail Form 9779, EFTPS Business Enrollment Form.

■ Once you are successfully enrolled, within 10-15 days you will receive a **Confirmation**

**Package** that contains instructions on using EFTPS as well as information on how to obtain your Internet Password if you want to use EFTPS online.

■ In a separate mailing, you will receive your EFTPS Personal Identification Number (PIN) for secure use of EFTPS by Internet or phone.

**Then you're ready to use EFTPS and participate in the Penalty Refund Program.**

**Enroll Today.**  
Use EFTPS to your benefit.



# Here's how you qualify for a one-time refund of your late deposit penalty payment...

- In order to receive a one-time penalty refund, the business must have been assessed a late FTD deposit penalty for a quarter prior to 2007. In addition they must pay the Form 941 payroll tax deposit penalty in full.
- Businesses must enroll in the Electronic Federal Tax Payment System (EFTPS) and complete four full quarters of electronic deposits by March 31, 2008, in order to qualify for the program.
- Enroll at [www.eftps.gov](http://www.eftps.gov)

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