for tax year (Enter one year only)  Form 8508 must be filed for each payer requesting a waiver.)  (9-digit EIN/3)    Name						he payer, ng this fact. Identification Number //SSN)
20	Address  5. Telephone number    City  StateZIP    Contact Name  Email Address					
	Enter the Number of Returns That:			Enter the Number of Returns That:		
6. Waiver Requested for	(a) You wish to file on paper	(b) You expect to file next tax year	Waiver Requested for	(a) You	bu wish to on paper (b) You expect to file next tax year	
1042-S			1099-PATR			
1098			🗌 1099-Q			
1098-C						
1098-E						
1098-T			1099-SA			
1099-A			5498			
1099-C			5498-SA			
			8027			
			W-2AS			
			   W-2PR			
			   W-2VI			
	uested for corrections	SONLY? SONLY?	No			
8. Is this the first time you requested a waiver from the electronic filing requirements for any of the forms listed in Block 6?    Yes (Skip to signature line)  No (Complete Block 9 if your request is due to undue hardship)						
9. Enter two current cost estimates given to you by third parties for software, software upgrades or programming for your current system, or costs for preparing your files for you. \$						
Cost estimates for any reason other than the preparation of electronic files will not be acceptable.						
Attach these <b>two written cost estimates</b> to the Form 8508. Failure to provide <b>current</b> cost estin and/or signature will result in denial of your waiver request.					tes \$	
Under penalties of perjury, I declare that I have examined this document, including any accompanying statements, and, to the best of my knowledge and belief, it is true, correct, and complete.						
10. Signature Title					<u>.</u>	Date
For Paperwork Reduction Act Notice, see back of this form. Catalog Number 63499V					Form	8508 (Rev. 6-2008)

## **General Instructions**

**Paperwork Reduction Act Notice.** We ask for the information on these forms to carry out the Internal Revenue Laws of the United States. You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Code section 6103.

The time needed to provide this information would vary

depending on individual circumstances. The estimated average time is:

### Preparing Form 8508 ..... 15 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, IR-6406, Washington, DC 20224.

DO NOT SEND THE FORMS TO THIS OFFICE. Instead, see the instructions below on where to file. When completing this form, please type or print clearly in <u>BLACK</u> ink.

**Purpose of Form.** Use this form to request a waiver from filing Forms W-2, W-2AS, W-2G, W-2GU, W-2PR, W-2VI, 1042-S, 1098 Series, 1099 Series, 5498 Series, or 8027 electronically for the tax year indicated in Block 2 of this form. Complete a Form 8508 for each Taxpayer Identification Number (*TIN*). You may use one Form 8508 for multiple types of forms. After evaluating your request, IRS will notify you as to whether your request is approved or denied.

# **Specific Instructions**

**Block 1**. –Indicate the type of submission by checking the appropriate box. An original submission is your first request for a waiver for the current year. A reconsideration indicates that you are submitting additional information to IRS that you feel may reverse a denial of an originally submitted request.

**Block 2**. –Enter the tax year for which you are requesting a waiver. Only waiver requests for the current tax year can be processed. If this block is not completed, the IRS will assume the request is for the current tax year.

**Block 3.** –Enter the name and complete address of the payer and person to contact if additional information is needed by IRS.

**Block 4.** –Enter the Taxpayer Identification Number (*TIN*) [Employer Identification Number (*EIN*) or the Social Security Number (*SSN*)] of the payer. The number must contain 9-digits.

**Block 5.** –Enter the telephone number and Email address of the contact person.

**Block 6.** –Check the box(*es*) beside the form(*s*) for which the waiver is being requested.

**Block 6a.** –For each type of information return checked, enter the total number of forms you plan to file.

**Block 6b.** –Provide an estimate of the total number of information returns you plan to file for the following tax year.

**Block 7.** –Indicate whether or not this waiver is requested for corrections only. If you request a waiver for original documents and it is approved, you will automatically receive a waiver for corrections. However, if you can submit your original returns electronically, but not your corrections, a waiver must be requested for corrections only.

**Block 8.** –If this is the first time you have requested a waiver for any of the forms listed in Block 6, for any tax year, check "YES" and skip to Block 10. However, if you have requested a waiver in the past and check "NO," complete Block 9 to establish undue hardship. Waivers, after the first year, are granted only in case of undue hardship or catastrophic event.

**Note:** Under Regulations Section 301.6011-2(c)(2), "The principal factor in determining hardship will be the amount, if any, by which the cost of filing the information returns in accordance with this section exceeds the cost of filing the returns on other media."

Block 9. –Enter the cost estimates from two service bureaus or other third parties. These cost estimates must reflect the total amount that each service bureau will charge for software, software upgrades or programming for your current system, or costs to produce your electronic/magnetic media file only. *If you do not provide two written cost estimates from service bureaus or other third parties, we will automatically deny your request. Cost estimates from prior years will not be accepted.* 

Note: If your request is not due to undue hardship, as defined above, attach a detailed explanation of why you need a waiver.

**Block 10.** –The waiver request must be signed by the payer or a person duly authorized to sign a return or other document on his behalf.

# **Filing Instructions**

**When to File**. – You should file Form 8508 at least 45 days before the due date of the returns for which you are requesting a waiver. See Publication 1220, Part A for the due dates. Waiver requests will be processed beginning January 1<sup>st</sup> of the calendar year the returns are due.

### Where to File. -

Internal Revenue Service Enterprise Computing Center -Martinsburg Information Reporting Program 240 Murall Drive Kearneysville, WV 25430

For further information concerning the filing of information returns to IRS electronically, contact the IRS Enterprise Computing Center at the address given above or by telephone toll-free at **866-455-7438** between 8:30 a.m. and 4:30 p.m. Eastern Standard Time.

**Penalty.** –If you are required to file electronically but fail to do so and you do not have an approved waiver on record, you may be subject to a penalty of \$50 per return unless you establish reasonable cause.